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# Redwood School



We are climbing high - ready for life.

## Digital Learning at Redwood



Redwood School is working towards a teaching and learning community that is not dependent on the four walls of the classroom. A learning community that includes teachers, families and external experts all working together with and for the students. We want to be able to continue teaching and learning anytime, any place and anywhere. Our students will be 'ready for life'.

Through the use of e-learning tools we are aiming to create motivated, self-directed learners who know learning can happen anywhere, anytime. Children who can access their learning independently, know the different places they can get help, can show what they have learned and reflect on that learning.

Please read the agreements in this pack carefully and sign with your child.



# Indication of Interest

Child's Name: \_\_\_\_\_ Room 2018: \_\_\_\_\_ Date: \_\_\_\_\_

I would like my child to have the opportunity to BYOD in 2018.

I have read, discussed (with teacher if needed), signed and included the following documents

- Student BYOD agreement
- Parent BYOD agreement
- School/teacher BYOD agreement
- Redwood e-values

Parent Name: \_\_\_\_\_ Parent Sign: \_\_\_\_\_  
Student Sign: \_\_\_\_\_

## Students agree to:

- Follow all school rules, including our e-values, both on school devices, and my own device while it is at school.
- Connect my device during school time to the school wifi only, I will not be allowed 3G or 4G access.
- Charge my device at home and make sure it has enough charge to last the entire day.
- Always be in charge of my device; I can co-operate with others but my device must be driven by me.
- Use only learning apps and websites my teacher allows at school; personal apps and games are for home use only.
- Care for and take responsibility for my device, and be responsible for any damages to it.
- Make sure my device is safe during breaks and not left at school overnight.
- Use my device in learning times, not use it during break times, and only access the Internet under adult supervision.
- Ask when I need something printed, because I won't be able to print from my personal device.

**I understand that if I break this agreement, I may be asked to leave my device at home.**

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent (has sighted)

\_\_\_\_\_  
Teacher (has sighted)

Date \_\_\_\_\_

## **Parent/caregivers agree to:**

- Ensure that my child understands the value of their device and respects the school e-values.
- Be financially responsible for purchasing my child's device, provide insurance, and record the device's serial number.
- Discuss any damages with my child and arrange for these to be repaired or replaced at my child's/ or own cost.
- Be responsible holders of any accounts and passwords related to app purchases (if device is an iPad).
- Purchase and load recommended apps (if iPad), including up to date antivirus software (if appropriate).
- Ensure only age appropriate software is installed.
- Notify my child's teacher of any concerns or suspected misuse during school time.
- Discuss with my child how they use their device for learning, and ask to see what they have been doing.
- Provide a protective cover and create safe procedures for my child to transport the device to and from school.
- Endeavour to attend any applicable digital information sessions provided by Redwood School for parents/caregivers.
- Suspend my child's access to their device if necessary.

**I understand that students can experience challenges when using technology, and the school will make every effort to support parents and students to manage those challenges effectively.**

\_\_\_\_\_  
Student (has sighted)

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Teacher (has sighted)

Date \_\_\_\_\_

## **The school/teacher agrees to:**

- Provide wireless access to the internet during school hours of 9am-3pm.
- Provide approved website filtering to that wireless connection.
- Provide a lockable space for students to store their devices during break times.
- Provide education to students on matters related to digital citizenship and online safety.
- Support students to understand and implement the school e-values.
- Plan for and implement digital learning activities where the student's device can be utilised to enhance their learning.
- Monitor student device use to ensure they are being used appropriately, and in a balanced learning environment.
- Notify parent/caregivers of any issues arising, where the student struggles to meet their BYOD responsibilities.
- Follow up on any internet safety issues, examine any device if needed, and suspend students use of a device if necessary.

**I understand that while at school, I am responsible for supporting students to stay safe online and to follow the Redwood e-values.**

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent (has sighted)

\_\_\_\_\_  
Teacher

Date \_\_\_\_\_

# Redwood E-values:

I promise to:

<b>RESPECTFUL</b>	<ul style="list-style-type: none"><li>• look after my own and school owned devices. Tell my teacher about any damage straight away.</li><li>• use polite and sensible language online, not say anything to hurt others.</li><li>• only post my own work and images online - respect copyright laws.</li><li>• respect my own and others personal information by not displaying it publically.</li></ul>
<b>RESPONSIBLE</b>	<ul style="list-style-type: none"><li>• keep my logins and passwords safe.</li><li>• only use my GAFE email for signing into gmail, drive and blogger (not gaming or YouTube)</li><li>• only use devices at school for learning purposes, with teacher's permission.</li><li>• only send school related emails.</li><li>• talk to the teacher if I see or receive anything that makes me feel uncomfortable online.</li><li>• put my device away safely and stay off devices during break times and before school.</li><li>• think about what information I am putting online - am I showing my best work?</li></ul>
<b>RELATE WELL</b>	<ul style="list-style-type: none"><li>• work collaboratively online and offline.</li><li>• only write helpful and kind comments on others work/blogs.</li><li>• not interfere with or delete other people's work intentionally.</li><li>• share classroom devices.</li></ul>

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent (has sighted)

\_\_\_\_\_  
Teacher (has sighted)

Date \_\_\_\_\_

## Redwood GAFE Contract

### These are the terms I agree to when using my School Google Account:

- My account is a school account and can only be used for school purposes.
- I will not use my account to join or sign into any websites other than Gmail, Drive and Blogger.
- I will only send emails that are related to my learning.
- I will use polite and sensible language at all times.
- I will talk to my teacher if I receive anything that makes me feel uncomfortable or bullied.

I understand that if I break any of these terms, my account will be disabled until I prove that I can use it responsibly.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Teacher

Date \_\_\_\_\_