

Redwood School Board of Trustees Meeting Minutes

Held in Kereru Hub

Tuesday 19 September 2017

PRESENT : Mr John Stackhouse (Principal), Mrs Ana Connor, Mr Chris Bealing, Mrs Emma Gee, Mr Phil Hale, Mr Terry van der Schaaf, Mr Paul Rivett

IN ATTENDANCE: Pauline Prescott (Minutes)

Mr Chris Els

Mrs Caroline Winter

Mrs Christine Prattley

APOLOGIES:

The meeting opened at 7pm with a whakatauki and waiata. Mrs Connor welcomed all to the meeting.

Item/Discussion	Action/Decision
PTA Focussed on fair. A lot of unity in the team, a positive experience.	
Strategic 1. Set Strategic Goals Attendance data circulated, a precis of a 32 page report from Ministry of Education. Attendance rates, overall, are high. Report includes ethnicity, gender, year levels, comparing within Canterbury, with similar decile rated schools and nationwide. It indicates a positive school culture where tamariki want to be at school. Major focus on contextual learning, cultural contextual learning. Will be a focus on Teacher Only days. School will be working with Ngai Tahu on the translation of the school name and elements of place in design, relationship with people, with place. 2017 Strategic Goals to be reviewed and 2018 Goals set once the end of year reports/information is in. No matters arose from the Board Planning Day. Current Charter and Strategic Plan covers till 2019. Be better at what we are doing, rather than doing more. Tie inquiry/passion learning with contextual learning. Next steps will be in the plan due to Ministry of Education by the end of the year.	

2. Learning Support

Mrs Winter spoke into her previously distributed report.

New applications need to be made for funding for students each year, they don't carry over at the end of the year. A number of our high needs students are moving onto intermediate school next year. The reduction in funding will impact on Kaiawhina hours.

Mrs Winter meets regularly with Kaiawhina (teacher aides), they have good professional knowledge, good relationships. Their work is integrated into the regular classroom programmes. RTLB short term help being accessed. Transition visits to new schools and inter-class.

Thanks extended to Mrs Winter on behalf of the staff, students and Board.

Mrs Winter left at 7.50pm

3. Reading Recovery

Mrs Prattley spoke into her previously distributed report.

Children on Reading Recovery are expected to move twice as fast as their peers in literacy. By year 6 they are expected to be reading at their chronological age. RTLB are assessing some children in their first year of school because they are so low. 1 student is being referred for higher needs learning. Reading Recovery works. Children are monitored until they leave Redwood School.

Thanks extended to Mrs Prattley for her work with our tamariki.

Mrs Prattley left at 8.20pm

4. Reading Report

Mr Stackhouse spoke into the report previously distributed by Mrs Belinda Gifford. More data will be presented at the October meeting. Looking into what funding is required for accelerated literacy programmes for budgeting purposes. Constantly looking at 'at to above' and 'below to at'.

PD with Chris Henderson from University of Canterbury is planned.

5. Maths Report

Mr Els spoke into his previously distributed report. National Standards information sheet circulated.

Online PD is available for teachers. Success when teachers know children. Problem solving to be pushed.

Aiming to accurately report 'above' this year, it has previously been under-reported. Integrated Maths working in Paerangi, children of the same level working together. Mr Els will report to the Board again when he has the end of year data. PATs done at the end of the year to give good start of year data for 2018. Year 4-6 will be completing eAsttle online, doing a practice test first.


Mrs Connor suggested that physical maths be built into the new landscaping, rulers, etc.

Thanks extended to Mr Els for his report.

Mr Els left at 8.40pm

Agenda for October

<p>6. Charter Consultation Parent survey to be undertaken at the beginning of Term 4. Draft to Board by the end of this term.</p> <p>7. School Redevelopment Nothing more to report. Room 5 repair being undertaken during October holidays.</p>	
<p>Compliance</p> <p>1. Vulnerable Children’s Act & progress Rewording started of the Code of Practice for teachers around Redwood values and moto. More information next meeting.</p> <p>2. Outdoor Education progress report Mr Stackhouse investigating marae visits. Mr Stackhouse to meet with Mr Els before the end of the year. Mr Stackhouse has asked teams for ‘must haves’, ‘like to haves’ in Outdoor Education. Mr Stackhouse and Mr Els sort with regard to curriculum to build skills through the school. Camps for 2018 yet to be finalised.</p> <p>3. Jump Jam Folder with programme, RAMs, itinerary, health needs forms, notices, with Mr Stackhouse</p>	<p>Agenda for October</p>
<p>Health & Safety</p> <p>1. Policy Review update – Nothing more to date</p> <p>2. Reports/Incidents – No incidents.</p>	
<p>Administration</p> <p>1. BOT Calendar – Newsletter. Mrs Connor to draft content for next newsletter, including website, school rebuild, co-opt member. Board members to send items to Mrs Connor this week, including profile of Mr Rivett.</p> <p>2. Confirmation of previous minutes – Moved Mr Hale, seconded Mr Bealing. Carried.</p> <p>3. Correspondence – accepted. Copy of Primary Teachers Collective Agreement with Mr Connor, also available online and in the school office.</p>	<p>Mrs Connor to draft newsletter item.</p> <p>Board members to send items to Mrs Connor this week.</p>
<p>It was resolved that the above administrative items be accepted. Moved Mrs Connor, Seconded Mrs Gee, carried.</p>	

<p>Principal's Report</p> <p>We have received more income than expected.</p> <p>Roll greater than predicted, extra funding for staffing because of this.</p> <p>Two Ministry of Education stand-downs – more information In Committee.</p> <p>Family meeting held re absences.</p> <p>Roll around 369 for 2018. Asking Board to fund 1.0 FTTE for 2018.</p> <p>Hall and Library exterior needs painting, especially the southern corner. We could do immediate repairs, with a repaint added onto the redevelopment.</p> <p>Cleaning – a quote is being prepared by another company due to ongoing standards issues.</p>	
<p>It was resolved that the Principal's Report be accepted and accounts passed for payment. Moved Mrs Connor, Seconded Mr van der Schaaf, carried.</p>	
<p>Special Issues</p> <p>Assets register – deferred to end of year. Board offered to help complete a tally sheet.</p>	
<p>Matters Arising from the last meeting</p> <p>Carried forward to next meeting</p> <p>The meeting was closed at 9.08pm</p>	
<p>Signed: </p>	<p>Date: 30/10/17.</p>
<p>Under Section 48 of the Local Government Information and Meetings Act 1987, Mrs Connor moved that the public be excluded for the following part of the proceedings of this meeting to discuss staffing issues.</p>	